



Apex International Education Partners, LLC

## **BOARDING SCHOOL EDUCATIONAL CONSULTANTS**

Currently, AIEP is seeking Boarding School Consultants to work with their partnered agents/consultants in China. Preference will be given to current boarding school Director of Admissions, Admissions Staff or retired boarding school professionals. The educational consultant position is contractual, part-time or full-time and allows candidates to work remotely from the convenience of their home or office. A willingness to travel to China periodically to deliver lectures and workshops a plus. (Expenses covered/paid including Air Tickets, Transportation, Accommodations and Travel Allowance.)

The successful candidate will provide advice and counseling to include but not limited to the following:

- Evaluate student's academic abilities and personality
- Create potential list of "best fit" boarding schools
- Conduct mock interviews and give tips
- Provide essay editing
- Organize visits to American private schools
- Travel to American private schools for visits (family will cover expenses)
- Deliver online lectures on various topics:
  - General introduction to the American Boarding/High School landscape
  - How to prepare for applying to American Boarding/High Schools
  - Interview preparation
  - Private School tours and visits

## **ABOUT AIEP**

Apex International Education Partners (AIEP) is an international recruiting and homestay organization founded in 2011. With a growing domestic and international staff located in Derby, Connecticut and China, AIEP currently is partnered with over 60 independent and parochial high schools in CT and certain parts of MA, RI, NY and MD.

AIEP is responsible for recruiting international students for their partner high schools, locating quality home stays for their international students, and providing academic and guardianship support while their international students are studying in the U.S.

For more info, please contact Ruth Teague at [admissions@aiepusa.com](mailto:admissions@aiepusa.com) or 203.343-2651

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